

I.V. Solutions Ltd – Editing Services

I.V. Solutions Ltd support our customers' editing requirements by providing a structured set of services, as follows:

- **'Quick Quality Review' (formal edit).** A review that considers formal aspects such as spelling, formatting, punctuation, grammar, style, terminology and consistency.
- **'Full Edit' (formal and content edit).** A review that includes all the editing services provided under "Quick Quality Review", but that also comprises of a detailed consideration of the content (a look at the suitability of the text for the target audience), document structure and, where necessary, the rewriting of sections of text in cooperation with the author.
- **"Authoring".** We write commercial or technical content in close collaboration with company experts.
- **"Strategic Authoring and Editing".** In addition to writing and editing content, we provide strategic advice about how to organise your company's commercial or technical documentation. This includes analysis of target groups for documentation; the creation of templates to ensure consistency of content; and provision of standards and guidelines to assist in-house authors or other external service providers.

Why Choose I.V. Solutions Ltd?

- **We can find the editing and authoring consultants you need for your projects.** All candidates are native English speakers and have passed our proven assessment test.
- **We work only with expert writing consultants** who have worked successfully in blue-chip global organisations (typically with over 20 years in the industry).

Examples of I.V. Solutions Ltd Projects:

- Since 2005, I.V. Solutions Ltd has been a framework supplier for a major global business systems supplier. We provide strategic authoring and editing services, quality assurance consultancy and consultant authors for our Client's business.
- I.V. Solutions Ltd provided a "Full Edit" service for an Internet Service Provider's bid for a UK government framework tender. This service was provided as part of a full Bid Management service by the I.V. Solutions Ltd business consultancy team. The Client won framework supplier status.

If you would like to know more about our services, contact us at: enquiries@ivsolutions.co.uk ; www.ivsolutions.co.uk ; +44 (0)1794 301593.

